



September 12, 2017

TO: San Luis & Delta-Mendota Water Authority Board of Directors,  
Alternates, and Interested Parties

FROM: Jason Peltier, Secretary (by Cheri Worthy)

RE: Thursday, September 14, 2017, 9:30 a.m.  
Board of Directors' Regular Meeting

Attached for your review in preparation of the September 14, 2017, Board of Directors' regular meeting are the following additional pre-packet documents:

- 1) Draft August 10, 2017 Meeting Minutes
- 2) Water Policy Administrator Report

Thank you, and please give us a call if you have any questions or concerns regarding this information.

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
BOARD OF DIRECTORS ADJOURNED REGULAR MEETING  
MINUTES FOR August 10, 2017**

The Board of Directors of the San Luis & Delta-Mendota Water Authority convened at approximately 9:35 a.m. at 842 6th Street, in Los Banos, California for a regular meeting, with Acting Chair Don Peracchi presiding.

**Directors and Alternate Directors in Attendance**

**Division 1**

Jim McLeod, Director  
Bobby Pierce, Director  
Anthea Hansen, Director - Earl Perez, Alternate

**Division 2**

Don Peracchi, Director  
Sarah Woolf, Director - William Bourdeau, Alternate  
John Bennett, Director (Arrived after Consent Items) - Michael Linneman, Alternate  
William Diedrich, Director

**Division 3**

Mike Stearns, Director  
Chris White, Alternate (Arrived after Item 5) for James O'Banion  
Randy Houk, Alternate for Cannon Michael  
Rick Ortega, Director

**Division 4**

Gary Kremen, Director

**Division 5**

Bill Pucheu, Director  
Thomas Birmingham, Director - Jose Gutierrez, Alternate  
Steve Stadler, Director - Thomas W. Chaney, Alternate

**Authority Representatives Present**

Gabriel Delgado, Legal Counsel  
Diane Rathmann, Legal Counsel  
Jason Peltier, Executive Director  
Jon Rubin, General Counsel  
Ara Azhderian, Water Policy Administrator  
Tom Boardman, Water Resources Engineer  
Frances Mizuno, Assistant Executive Director  
Tona Mederios, Director of Finance  
Kathrin Odisho, Supervisor of Operational Accounting  
Cheri Worthy, Executive Secretary

**Others in Attendance**

Don Wright, Water Wrights  
Katie Vierra, Water Wrights  
John Beam, GWD Consultant

Katelynn Zoellner, CV Strategies  
Vince Lucchesi, Patterson Irrigation District  
Mike Wade, California Farm Water Coalition  
Arianna Koster, Del Puerto Water District  
Garrett Haertel, San Benito County Water District  
Dana Jacobson, Santa Clara Valley Water District  
Steve Chedester, Exchange Contractors  
Rodney Wade, Tranquillity Irrigation District  
Danny Wade, Tranquillity Irrigation District

**1. Call to Order/Roll Call**

Chair Cannon Michael called the meeting to order. Roll was called after Item 2.

**2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**3. Board to Consider Corrections or Additions to the Agenda of Items, as authorized by Government Code Section 54950 et seq.**

There were no additions or corrections to the agenda.

**4. Opportunity for Public Comment**

There were no public comments made.

**CONSENT ITEMS**

**5. Agenda Items 5-7: Board to Consider: a) Approval of July 13, 2017 Meeting Minutes, b) Acceptance of the Financial & Expenditures Reports, c) Accept the Treasurer's Report for the Quarter Ending 6/30/17**

On motion of Director Bill Pucheu, seconded by Director Gary Kremen, the Board approved the Consent Items.

The vote on the motions were as follows:

AYES: McLeod, Pierce, Hansen, Peracchi, Woolf, Linneman,  
Diedrich, Stearns, Houk, Ortega, Kremen, Pucheu,  
Birmingham, Stadler  
NAYS: None  
ABSTENTIONS: None

**ACTION ITEMS**

**6. Agenda Item 8: Board of Directors to Consider the Finance & Administration Committee Recommendation to Accept the FY14 Audited Financial Statements.**

Director of Finance Tona Mederios provided a brief overview of the audit process. External Auditor William “Bill” Patterson of Sampson, Sampson & Patterson, LLP, CPA presented the FY14 audited financial statements, with an unqualified opinion, which is the highest opinion awarded in a financial audit. Mederios reported that the grammatical corrections and activity description clarifications previously identified by the FAC were made to the financial statements, and that the FAC recommended that the Board of Directors Accept the FY14 Audited Financial Statements.

On motion of Director Bill Pucheu, seconded by Director Anthea Hansen, the Board approved the FY14 Audited Financial Statements.

The vote on the motions were as follows:

AYES:	McLeod, Pierce, Hansen, Peracchi, Woolf, Bennett, Diedrich, Stearns, White, Houk, Ortega, Kremen, Pucheu, Stadler
NAYS:	None
ABSTENTIONS:	Birmingham

**7. Agenda Item 9: Board of Directors to Consider the Water Resources Committee & Finance and Administration Committees Recommendation to Approve a New Position – Deputy General Counsel**

Executive Director Jason Peltier reported that the new position was discussed in both the Water Resources Committee & the Finance & Administration Committee which both suggested a fuller proposal be brought to the board next month, particularly on tasks a Deputy General Counsel would provide. No action was taken by the Board.

**8. Agenda Item 10: Board of Directors to Consider the Water Resources Committee’s Recommendation to Accept Invitation for Representation on San Joaquin Valley Water Infrastructure Authority (SJVWIA) Board of Directors, Nominate Cannon Michael as Director and Jason Peltier as Alternate**

Water Policy Administrator Ara Azhderian reported that on January 12, 2017, the Authority Board approved participation in and proportional funding (\$20,000) of the development of a Temperance Flat Prop I Water Storage Investment Program grant application

to the California Water Commission, which is due August 14, 2017. The application is being submitted to the CWC by the San Joaquin Valley Water Infrastructure Authority. At the time the Board authorized Authority participation in the application development, it also directed staff to explore potential membership in the SJVWIA. Azhderian stated that on April 18, 2017, the SJVWIA Board of Directors took action to invite the Authority to become a member and hold a seat on the Board of Directors. However, Azhderian said, accepting the invitation incurs an “initial obligation” of \$50,000, which was not anticipated at the time the Authority developed the current fiscal-year budget. Azhderian explained that in order to avoid amending the current fiscal-year budget, he had met with SJVWIA staff which was agreeable to waiting for payment of the initial obligation until the Authority’s next fiscal-year. Given this accommodation, the Water Resources Committee recommend the Board of Directors accept the invitation and propose naming Cannon Michael as Director, and Jason Peltier as Alternate for the SJVWIA Board of Directors.

A motion was made by Director Tom Birmingham and seconded by Director Bill Diedrich, unanimously accepting the invitation to become a member of the SJVWIA Board of Directors, naming Cannon Michael as Director and Jason Peltier as Alternate, and directing Authority Staff to include \$50,000 for the initial contribution under the Legislative & CVP Operational Affairs #1 Activity Agreement in the 2018-2019 FYE budgeting process.

The vote on the motion was as follows:

AYES:	McLeod, Pierce, Hansen, Peracchi, Woolf, Bennett, Diedrich, Stearns, White, Houk, Ortega, Kremen, Pucheu, Birmingham, Stadler
NAYS:	None
ABSTENTIONS:	None

**9. Agenda Item II: Board of Directors to Consider the Water Resources Committee & Finance and Administration Committees Recommendation to Adopt Resolution Amending Dates for Meeting Committees**

General Counsel Jon Rubin gave a brief summary explaining that the resolution before the Board would modify existing provisions regarding when committees meet to reflect current practice.

A motion was made by Director Tom Birmingham and seconded by Director Steven Stadler, the Board unanimously adopted the Resolution Amending Dates for Meeting Committees.

The vote on the motion was as follows:

AYES:	McLeod, Pierce, Hansen, Peracchi, Woolf, Bennett, Diedrich,
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	Stearns, White, Houk, Ortega, Kremen, Pucheu, Birmingham, Stadler
NAYS:	None
ABSTENTIONS:	None

**10. Agenda Item 12: Board to Consider Resolution Authorizing Application for 2017 Proposition 1 Sustainable Groundwater Planning Grant Program Funds, Making Determination Under California Environmental Quality Act & Authorizing Related Actions.**

Assistant Executive Director reported that State Prop 1 currently has a Groundwater Planning Grant program that has up to \$3 million available to the Delta Mendota Sub-Basin. Applicants are required to provide a minimum local cost share of fifty percent of the total project cost, unless the proposed project benefits a disadvantaged community (DAC) or economically distressed area. Mizuno explained that this resolution allows the Authority to submit the grant application on behalf of the Activity Agreement members, which will include requests for funds for preparation of plans and for projects identified by the participants that would assist in implementing the plans. All Activity Member Agencies have approved budgets and assumed responsibility for costs incurred by the Authority in preparing or submitting this grant application

A motion was made by Director Sarah Woolf and seconded by Director Mike Stearns, the Board unanimously adopted the Resolution Authorizing Applications for 2017 Prop 1 Sustainable Groundwater Planning Grant Program Funds.

The vote on the motion was as follows:

AYES:	McLeod, Pierce, Hansen, Peracchi, Woolf, Bennett, Diedrich, Stearns, White, Houk, Kremen, Pucheu, Birmingham, Stadler
NAYS:	None
ABSTENTIONS:	None

**11. Agenda Item 13: Board to Consider Resolution Authorizing Execution of 2017 Water Transfer Agreement San Joaquin Exchange Contractors and San Luis & Delta-Mendota Water Authority for Purpose of Transfer of Water to Federal and State Refuges and Newman Land Company as Substitute Supply, Making Findings Under California Environmental Quality Act, and Authorizing Related Actions.**

Assistant Executive Director Frances Mizuno reported that this resolution is to execute an agreement with the San Joaquin Exchange Contractors for a one-year transfer of up to 4,000 acre-feet of surface supplies to the Authority to supply water to the Grassland

Basin Drainers at the rate of \$60/acre foot, a cost that is substantially the same as the pumping cost, plus all transfer costs, in order to allow recharge of groundwater resources and to avoid groundwater pumping during a wet year with the Authority monitoring groundwater level and water quality, including water salinity consistent with the existing monitoring program. Mizuno also explained the Activity Agreement Members, and not the Authority as a whole, are solely responsible to pay for the mitigation water and to perform all other obligations.

A motion was made by Director John Bennett and seconded by Director Sarah Woolf, the Board Adopted the resolution authorizing execution of 2017 Water Transfer Agreement.

The vote on the motion was as follows:

AYES:	McLeod, Pierce, Hansen, Peracchi, Woolf, Bennett, Diedrich, Stearns, White, Houk, Kremen, Pucheu, Birmingham, Stadler
NAYS:	None
ABSTENTIONS:	None

## REPORT ITEMS

### 12. Agenda item 14: California WaterFix

Executive Director Jason Peltier reported that the State has issued their Notice of Determination and certified the CEQA document. Peltier also reported that Reclamation has not released its Record of Decision, and should know by September when it will be released. Peltier informed the Board that DWR has requested that the State Board move ahead with Phase 2, and that DWR has provided funds to the Core of Engineers to expedite permit work. Peltier reminded the Board that the Authority is having its third California WaterFix Workshop on August 16, 2017 regarding Financing Strategies.

### 13. Agenda Item 15: Update on Temperance Flat

No report

### 14. Agenda Item 16: Update on Strategic Planning Process, including Draft Objectives and Draft Request for Proposals

Water Policy Administrator Ara Azhderian reported that the Authority currently envisions a 3-step planning process: 1) assess satisfaction with the Authority's current scope and scale of services to affirm or adjust future activities, 2) assess, and potentially modify, the

Authority's capacity to implement the desired scope and scale of services, and 3) identify and select specific actions to implement to achieve the desired goals and objectives of the strategic plan. Azhderian reported that staff will finalize and distribute a Request for Proposals to find consultant that can offer the most beneficial balance of quality, performance, and price.

**15. Agenda Item 17: Update on Reinitiation of Consultation on Biological Opinions issued by the National Marine Fisheries Service and United States Fish & Wildlife Service for Long-Term Operations of the Central Valley Project and State Water Project**

Executive Director Jason Peltier gave a brief introduction. General Counsel Jon Rubin reported that Reclamation invited the Authority to participate as a Designated Non-Federal Representative (DNFR) in the Reinitiation of Consultation on the Coordinated Long-Term Operation of the Central Valley Project and State Water Project and that the Authority had accepted the offer noting Reclamation's acknowledgment that staff members of the Authority have appropriate technical understanding of the projects operations and biological processes in the Central Valley. Rubin reported that being a DNFR allowed the Authority to help prepare portions of the Biological Assessment. Notwithstanding, Rubin explained Authority staff, along with others, are exploring what additional role may exist based on the WINN Act. Rubin concluded by saying that for purposes of coordinating and informing member agencies about the process Authority staff intends to use the Water Resources Committee.

**16. Agenda Item 18: Update on San Luis Transmission Project**

Assistant Executive Director Frances Mizuno updated the Board of Directors regarding the funding efforts for the San Luis Transmission Project and reviewed a Draft Memorandum of Understanding by and Among Duke-American Transmission Company, LLC and San Luis & Delta-Mendota Water Authority, which presents potential parameters for a possible partnership for the construction of the SLTP. Mizuno noted that the draft MOU will be brought to the Board at the September meeting to authorize execution.

**17. Agenda Item 19: Update on C.W. "Bill" Jones Pumping Plant Unit Rewind Project**

Assistant Executive Director Frances Mizuno reported that she had just received a draft repayment contract from the United States Bureau of Reclamation for the funding effort for the C.W. "Bill" Jones Pumping Plant Rewind Project. Mizuno expected to review the draft contract and to bring it back to the Board at a later time.



**18. Agenda Item 20: Operations Update**

Tom Boardman reported that the C.W. “Bill” Jones and Harvey O. Banks pumping plants have been pumping at capacity for the past month and that San Luis Reservoir storage is higher compared to the same date in 2011, the last wet year. The low point for CVP San Luis Reservoir storage is projected to be above 700 TAF.

Boardman also reported that Reclamation’s pumping projections during the fall months appear very conservative. Due to Fall X2 requirements under the Delta Smelt Biological Opinion, Reclamation has assumed that pumping during October and November will be between 1-2 units. Boardman concluded his report with the projection that CVP San Luis Reservoir will fill by the end of 2017.

**19. Agenda Item 21: Update on Fall X2 Operations and Associated Monitoring**

Executive Director Jason Peltier reported that the Delta Smelt Biological Opinion requires in a wet year that X2, an area of a certain salinity level, must be maintained at a distance of 72km from the Golden Gate Bridge, which could cost up to 600,00 acre-feet of water. Peltier reported that there is huge controversy about the scientific basis, and that there is an ongoing series of meetings to develop a plan to try to minimize cost and to create more flexibility.

**20. Agenda Item 22: Committee Reports**

- a. **Water Resources Committee Activities**  
Committee Chair Tom Birmingham gave a brief summary of the August Meeting.
- b. **Finance & Administration Committee Activities**  
Committee Chairman Bill Pucheu gave a brief summary of the August Meeting.
- c. **O&M Technical Committee Activities**  
No report given.

**21. Agenda Item 23: Chairman’s Report**

No Report

**22. Agenda Item 24: Monthly Staff Reports**

**a. Self-Funding Report**

Finance Director Tona Mederios reported that Staff is working on reconciling deliveries and revenue. Once completed, staff will distribute the WY2016 Draft

Accountings for a 30-day review. Mederios also reported the WY2015 Draft Accounting Contractor Records were mailed out for a 30-day review. Staff has resolved all outstanding issues with Contractors, and has now posted deliveries and water payments as final. The Final Accounting will exclude Intertie O&M/PUE.

**b. Operations & Maintenance Report**

Assistant Executive Director reported that pumping at the C.W. “Bill” Jones Pumping Plant was reduced due to the primary louvers at the Tracy Fish Collection Facility getting stuck during cleaning operations. Reclamation is working on making the necessary repairs on the remaining louvers.

**c. Water Transfer/Exchange Update**

No Report given.

**d. SGMA Report**

No report given.

**e. Drainage Activity Report**

Legal Counsel Diane Rathmann gave a brief update.

**f. Water Policy Administrator Report**

Water Policy Administrator Ara Azhderian reported on Reclamation’s study effort to improve temperature management for Sacramento winter-run salmon. He stated Reclamation’s efforts generally fall into 4 categories: 1) assessing efficacy and potential improvement of existing and new temperature modeling tools, 2) assessing efficacy and potential improvement of existing and new salmon mortality models and objectives, 3) improving data access and decision making transparency, 4) assessing the potential impact to CVP-SWP operations, other legal users of water, and other fish species and environmental concerns. Azhderian reported that Reclamation has been hosting a number of workshops focusing on these categories, the last on the modeling results of the system-wide water supply impacts of NMFS draft proposed RPA amendment, which demonstrates potential water supply impacts of up to 1.7 million acre-feet of water per year. Azhderian said the next workshop will be held September 21 in Sacramento.

**g. Executive Director’s Report**

No report given.

23. **Agenda Item 25-27: Closed Session Report**

Acting Chair Don Peracchi adjourned the open session to address the items listed on the Closed Session Agenda at approximately 11:40 a.m. Upon return to open session at approximately 12:10 p.m., General Counsel Jon Rubin reported that the Board met in closed session to receive advice from counsel on items listed on the Closed Session Agenda. Rubin indicated that there were no reportable actions taken in closed session.

24. **Agenda Item 22: Reports Pursuant to Government Code Section 54954.2**

There were no reports given

25. **Agenda Item 23: Adjournment**

The meeting was adjourned at approximately 12:10 p.m.



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## MEMORANDUM

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TO: CANNON MICHAEL, CHAIR, BOARD OF DIRECTORS  
FROM: ARA AZHDERIAN, WATER POLICY ADMINSTRATOR  
SUBJECT: SCIENCE SUPPORT UPDATE  
DATE: SEPTEMBER 8, 2017

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### **SCIENCE INTERN:**

In September 2013, through one of our consultants, the Authority engaged a science intern to work on Authority related science matters in support of Authority and Members' staff and our consultants. Earlier this year, she left the consulting firm for new opportunities. After discussions with Members, Authority staff decided it was beneficial to refill the position, so issued a solicitation, conducted interviews, and selected Griffin Hill to serve as our new science intern. Griffin is a recent graduate of Stanford University with a Bachelor of Science in Biology. His relevant course work includes honors marine biology, ecology, marine conservation and fisheries, and sustainable resource management law (see cover letter and resume attached). Griffin will begin working in Sacramento on September 12 for a 4 month period.

### **SCIENCE MANAGER:**

In October 2016, the Board of Directors approved a science manager position to guide, coordinate, and communicate the Authority's science activities. Early this year, Authority staff issued a solicitation, conducted interviews, and extended an offer to one candidate, which was ultimately declined. Since, we have revised the scope of work to expand the relevant work experience, emphasize the advise and communication roles, and rename the position Principal Scientist. The revised job description is attached. Authority staff intended to resolicit in the near future with the aim of filling the position by year end.



# PRICIPAL SCIENTIST

## **The Position**

Under administrative direction of the Executive Director, the Principal Scientist is responsible for guiding the Authority's science activities, advising on strategic opportunities, implementing and managing science activities and consultants, and promoting and coordinating the Authority's scientific activities in collaboration with other public agencies, academia, and non-governmental organizations. The Principal Scientist will lead the Authority's overall science activities consistent with strategic direction established by the Board of Directors. The focus of this work is primarily devoted to management of fish species, water supply, and reliability through science guided improvements in the management, regulation, and operation of the Central Valley Project. The Principal Scientist will be dedicated to application of sound science methods to develop and communicate high quality information to governmental agencies and other pertinent interests, including the public, that is credible, valid, and relevant. The Principal Scientist will also make specific work recommendations, manage consultants, and assist in budget preparation, in concert with the executive management team, to support the Authority's science efforts.

## **Essential Duties**

- Provide scientific leadership, expertise and advice to the Executive Director, executive management team, Board of Directors and committees, and other affiliated scientific groups as appropriate;;
- Ensure a linkage between the Authority's management decisions and science efforts to maximize the value of the Authority's science activities to its overall strategic direction;
- Translate policy and management needs into scientific queries to produce and communicate solution oriented, empirical scientific information;
- Collaborate and coordinate with Authority member agencies' scientists, regulatory agencies' scientists, the environmental community, and academia;
- Communicate the Authority's scientific understanding and activities across a broad spectrum of scientific professionals, technical, management, and policy groups from other public water agencies, state and federal agencies, academic forums, and other relevant public workshops and symposiums, as appropriate;
- Maintain a long-term science strategy and implementation plan for the Authority that applies sound science methods to produce high quality, useful scientific information;
- Provide technical leadership to define scopes of work, recommend approaches and course of action to meet Authority science objectives;
- Identify and manage consulting experts and activities;
- Seek and secure opportunities to attract research and other funding support in furtherance of the aims and objectives of the Authority; and
- Other functions as directed.

## **Desired Knowledge of:**

- Aquatic/estuarine ecosystem functions and/or fisheries biology;
- Ecosystem and/or fisheries protection, conservation, and management;
- Sound scientific principles and experimental design;
- Communication and public and press relations; and
- Staff, consultant, and budget administration.

### **Ability to:**

- Evaluate and advise on the Authority's science activities;
- Work and communicate collaboratively, cooperatively, considerately, and effectively with members of the Board of Directors, executive management team, staff, other governmental organizations, stakeholders, academia, special interests, and the public;
- Effectively represent the Authority's policies, programs, and services with individual citizens, community groups, the media, and other government organizations;
- Manage staff, consultants, and budgets;
- Present a professional demeanor, provide sound fiscal, technical and ethical management skills;
- Utilize speaking and writing skills to provide advice and consultation on the development of regulations, programs and policies;
- Organize data, maintain records, and prepare reports;
- Regularly and consistently meet attendance and punctuality requirements;
- Use computer systems and software packages related to public information functions; and
- Travel as necessary.

### **Typical Physical Activities**

- Travelling to conduct Authority business usually short distance (e.g. <180 miles by car), occasionally long distance (e.g. East Coast by airplane);
- Communicate in person and in group settings;
- Regular uses of the telephone and/or other communication devices;
- Uses office equipment such as computer terminals, copiers, and fax machines; and
- Stationary for extended time periods.

### **Environmental Factors**

1. Exposure to the sun: 10% or less work time spent outside a building and exposed to the sun; and
2. Irregular or extended work hours occasionally required to manage work.

### **Desirable Qualifications**

Any combination of education and experience that would likely provide the necessary knowledge and abilities is qualifying.

A typical way to obtain the knowledge and abilities would be:

Experience: Ten years broad and extensive professional experience as a scientist in one or more areas of environmental analysis, research, management, planning, regulation or investigation, two years of which have included responsibility in the development or implementation of environmental policies, programs, plans, or research projects; or conducting environmental monitoring and surveillance, enforcement, or environmental management programs. A record of project management, including demonstrated experience advising high-level managers in science-based decision-making. A strong record of communication skills, which may include scientific research and publication in peer-reviewed scientific journals.

Education: A PhD or MSc in aquatic ecology, fisheries biology, or other closely related field from an accredited

college or university is highly desirable.

**License Requirement**

Driver License: Possession of a valid California Class C Driver License may be required at the time of appointment. Failure to obtain or maintain such required license(s) may be cause for disciplinary action. Individuals who do not meet this requirement due to a physical disability will be considered for accommodation on a case-by-case basis.

Possession and proof of a driving record free of multiple or serious traffic violations or accidents for at least two (2) consecutive years. The driving record will not contribute to an increase in the Authority's automobile rates.

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**I have reviewed this Job Description with my Supervisor and agree with its contents.**

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Employee Signature

Date

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Supervisor Signature

Date

***The specific statements shown in each section of this job description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job.***







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## MEMORANDUM

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TO: CANNON MICHAEL, CHAIR, BOARD OF DIRECTORS  
FROM: ARA AZHDERIAN, WATER POLICY ADMINSTRATOR  
SUBJECT: STATE LEGISLATIVE UPDATE  
DATE: SEPTEMBER 8, 2017

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### **SB 623 (Monning) Safe Drinking Water Fund:**

STATUS: Two Year Bill  
LOCATION: Assembly Rules Committee

The Assembly Appropriations Committee pulled the bill, without a vote, and sent it back to the Assembly Rules Committee for future referral to Assembly policy committees for proper public hearing. The late amendments inserted into the bill relative to the controversial drinking water tax, nitrate fee, and dairy fee were never heard in appropriate policy committees. SB 623 is now a two-year bill, though there are rumors that supporters may try to have a bill resurrected in final week of session. KP will continue to follow this issue closely.

### **SB 606 (Skinner) Drought Contingency Planning**

STATUS: Assembly Appropriations Committee  
HEARING DATE: Monday September 11

### **AB 1668 (Friedman) Long Term Water Use Efficiency Requirements – Ag and Urban:**

STATUS: Senate Appropriations Committee  
HEARING DATE: Likely Monday September 11

“Making Conservation a Way of Life Legislation” – A series of negotiations between the authors and stakeholders has seen the related measures amended, relative to the urban water agency requirements, several times in recent weeks. The agricultural component remains as previously agreed upon. The ACWA State Legislative Committee meets in the early morning of September 11<sup>th</sup> to consider the bills as amended and ACWA’s position on these bills as amended.





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## MEMORANDUM

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TO: CANNON MICHAEL, CHAIR, BOARD OF DIRECTORS  
FROM: ARA AZHDERIAN, WATER POLICY ADMINSTRATOR  
SUBJECT: TEMPERANCE FLAT PROJECT UPDATE  
DATE: SEPTEMBER 8, 2017

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**TEMPERANCE FLAT PROP 1 WATER STORAGE INVESTMENT PROGRAM APPLICATION:**

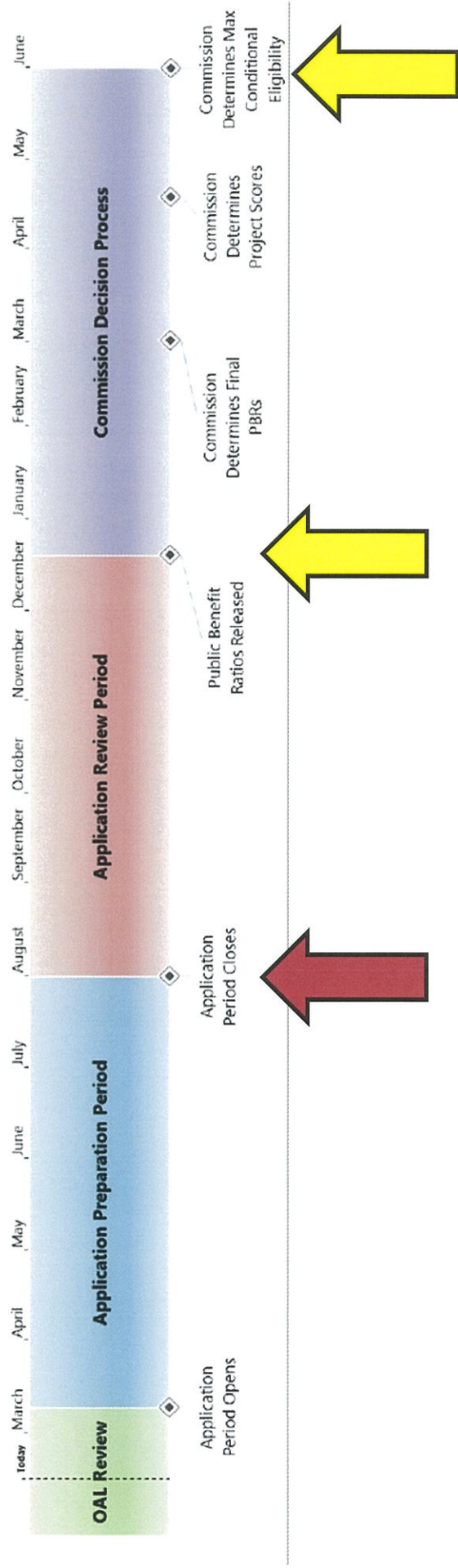
On August 14, the San Joaquin Valley Water Infrastructure Authority submitted its application for Prop 1 WSIP (<https://cwc.ca.gov/Pages/WSIP/TemperanceFlat.aspx>). With final refinements of the application nearing completion, the SJVWIA Temperance Flat Project proponents will begin turning attention toward developing information necessary to solicit investment in the next phase of the project, which is to perform design engineering sufficient to conduct the necessary environmental reviews. The SJVWIA will be conducting “investors” workshops in the fall to more fully explain the TFP costs, benefits, and opportunities. Work will also be performed to develop a TFP communications package and explore various methods for potential investors and project proponents to align themselves to support finance, planning, construction, and governance of the TFP. Authority staff will continue to coordinate with the Exchange Contractors, Friant Water Authority, and SJVWIA to advance the TFP.



WSIP Application Summary, August 15, 2017

Project	Project Type	Requested WSIP Funding	Cost to Construct	Applicant	Applicant Type	Claimed Public Benefit Types	Early Funding Requested
Sites Project	Surface Storage CALFED ROD	\$1,662,000,000	\$5,176,000,000	Sites Project Authority	Joint powers authority	Ecosystem, Water Quality, Flood Control, Emergency Response, Recreation	Yes
Los Vaqueros Reservoir Expansion Project	Surface Storage CALFED ROD	\$434,000,000	\$795,000,000	Contra Costa Water District	Public Agency	Ecosystem, Emergency Response, Recreation	Yes
Willow Springs Water Bank Conjunctive Use Project	Conjunctive Use	\$305,793,000	\$343,143,000	Southern California Water Bank Authority	Joint powers authority	Ecosystem, Emergency Response	No
Temperance Flat Reservoir Project	Surface Storage CALFED ROD	\$1,330,350,000	\$2,660,700,000	San Joaquin Valley Water Infrastructure Authority	Joint powers authority	Ecosystem, Flood Control, Emergency Response, Recreation	Yes
Centennial Water Supply Project	Local Surface Storage	\$11,950,000	\$324,000,000	Nevada Irrigation District	Public Agency	Ecosystem, Recreation	No
Pacheco Reservoir Expansion Project	Regional Surface Storage	\$484,500,000	\$969,000,000	Santa Clara Valley Water District	Public Agency	Ecosystem, Flood Control, Emergency Response	Yes
Chino Basin Conjunctive Use Environmental Water Storage/Exchange Program	Conjunctive Use	\$480,000,000	\$480,000,000	Inland Empire Utilities Agency	Public Agency	Ecosystem, Water Quality, Emergency Response	No
San Joaquin River & Tributaries Conjunctive Use	Conjunctive Use	\$22,085,000	\$22,085,000	River Partners	Non-profit Organization	Ecosystem, Water Quality	No
The Tulare Lake Storage and Floodwater Protection Project	Conjunctive Use	\$452,159,000	\$602,887,000	Semitropic Water Storage District	Public Agency	Ecosystem, Flood Control, Emergency Response, Recreation	No
Kern Fan Groundwater Storage Project	Groundwater Storage	\$85,660,930	\$171,321,860	Irvine Ranch Water District/Rosedale-Rio Bravo Water Storage District	Public Agency	Ecosystem, Emergency Response	No
Pure Water San Diego Program North City Phase 1	Local Surface Storage	\$219,310,000	\$1,209,780,300	City of San Diego - Public Utilities Department	Public Agency	Ecosystem, Water Quality, Emergency Response, Recreation	No
South Sacramento County Agriculture & Habitat Lands Recycled Water, Groundwater Storage, and Conjunctive Use Program (South County Ag Program)	Conjunctive Use	\$304,024,500	\$373,119,102	Sacramento Regional County Sanitation District (Regional San)	Public Agency	Ecosystem, Water Quality, Emergency Response, Recreation	No
<b>Total</b>		<b>\$5,791,832,430</b>	<b>\$13,127,036,262</b>				

# PROPOSITION ONE WATER COMMISSION WATER STORAGE INVESTMENT PROGRAM TIME LINE



AUGUST 14<sup>TH</sup>, 2017

JANUARY, 2018

JUNE, 2018



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## MEMORANDUM

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TO: CANNON MICHAEL, CHAIR, BOARD OF DIRECTORS  
FROM: ARA AZHDERIAN, WATER POLICY ADMINSTRATOR  
SUBJECT: CENTRAL VALLEY SALMON HABITAT PARTNERSHIP  
UPDATE DATE: SEPTEMBER 8, 2017

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**CENTRAL VALLEY SALMON HABITAT PARTNERSHIP:**

On August 29, the Central Valley Salmon Habitat Partnership held a signing ceremony on the State Capitol steps to launch their new initiative to develop, fund, and restore salmon habitat in the Central Valley. Modelled after the Central Valley Joint Venture, which is aimed at conserving bird habitat, the CVSHP is a partnership of 21 state and federal agencies, public water agencies, environmental organizations and sport fishing associations (see attached). Participation by the Authority and State Water Contractors is through the State and Federal Contractors Water Agency. Authority staff and the California Farm Water Coalition helped organize and support the event and will continue to engage with the Partnership's efforts in the future.







**For Immediate Release**

August 29, 2017

**Contact**

Nina Erlich-Williams, [nina@publicgoodpr.com](mailto:nina@publicgoodpr.com)

C: 415-577-1153, O: 510-336-9566

*See end of press release for additional contact information*

**Agencies, Farmers, Fishermen, Water Suppliers and Conservationists Announce Partnership to Support Recovery of Central Valley Salmon and Steelhead**

*Diverse partnership signals new era in effort to return native fish to self-sustaining levels*

**Sacramento** – California Secretary for Natural Resources John Laird hosted a signing ceremony today on the steps of the Capitol with a broad group of stakeholders to officially launch the [Central Valley Salmon Habitat Partnership](#). The Partnership includes state and federal water and wildlife agencies, farmers and water suppliers, fishermen, and conservationists working together to restore and protect vital salmon habitats.

“The successful recovery of any threatened species requires cooperation from many parties,” said Secretary Laird. “I’m confident that the remarkable range of stakeholders working together in this Partnership bodes well for the future of salmon and steelhead in the Central Valley.”

Central Valley rivers and their tributaries have been, historically, the second most productive region for salmon on the West Coast (not including Alaska). However, native salmon runs and steelhead populations have declined drastically here. Today, two of the four distinct runs of Central Valley Chinook salmon, as well as steelhead, are listed as threatened or endangered.

These fish migrate between inland rivers and streams and the ocean for different parts of their lives. In the process, they face challenges including blocked access to spawning grounds, a lack of cold water at critical times of year, a dramatic reduction in a variety of habitat types such as wetlands and floodplains, and predation. Quality habitat is vital for providing food and shelter for young salmon to grow, and for adult salmon to spawn. The Partnership will use its combined expertise to improve salmon habitat and support widespread recovery of Central Valley salmon and steelhead.

The Partnership’s first order of business will be to identify, find funding for, and execute the best opportunities to improve salmon habitat. The group is modeled after the highly successful Central Valley Joint Venture, through which a similar group of stakeholders has been working for decades to recover native and migratory bird populations. Partnership members provide expertise on a broad range of issues, from scientific study to securing permits for habitat restoration.

“This group will take meaningful, decisive action to restore the types of habitat – in the right places – that these fish need to survive and even thrive,” said Curtis Knight, Executive Director of the conservation group California Trout.

“There have been significant efforts over the past decade to improve conditions for viable salmon—the collaboration through the Partnership will build on these efforts and help align priority actions for salmon recovery in the Central Valley. We’re ready to roll up our sleeves and make this happen,” added David Guy, President of the Northern California Water Association.

By approaching habitat restoration in a collaborative, outcomes-based manner, the Partnership hopes to see meaningful improvement in habitat conditions relatively quickly. An implementation plan will highlight

measurable, geographically-specific goals within a set timeframe to improve the prospects of these fish. Because both public agencies and private organizations are currently involved in habitat restoration, this unified approach ensures that the most important projects will be implemented first, maximizing the opportunities for these native fish to recover and thrive.

"I'm hopeful that although we may not always agree on water decisions we can all work together to restore some of the river bank, side channel, and floodplain habitats in the Central Valley which are crucial to rearing baby salmon," said John McManus, Executive Director of the Golden Gate Salmon Association.

"Salmon recovery happens one stream mile at a time," said Scott Rumsey, NOAA Fisheries West Coast Region Deputy Administrator. "By spurring restoration efforts, this group will, ultimately, help bring back the economic and environmental benefits of salmon to California communities."

For more information about the Central Valley Salmon Habitat Partnership, go to <http://salmonpartnership.org>.

Founding members of the Central Valley Salmon Habitat Partnership include:

- American Rivers
- The Bay Institute
- CA Dept. of Fish and Wildlife
- CA Dept. of Water Resources
- CA Natural Resources Agency
- California Sportfishing Protection Alliance
- California Trout
- Ducks Unlimited
- The Golden Gate Salmon Association
- The Nature Conservancy
- NOAA Fisheries
- NOAA Habitat Conservation - Restoration Center
- Northern California Water Association
- Pacific Coast Federation of Fishermen's Associations
- Institute for Fisheries Resources
- River Partners
- State and Federal Contractors Water Agency
- The Sacramento-San Joaquin Delta Conservancy
- Trout Unlimited
- US Bureau of Reclamation
- US Fish and Wildlife Service

Additional Press contacts:

**California Department of Fish and Wildlife:**

Kevin Shaffer, Chief of Fisheries, (916) 327-8841, Shaffer, [Kevin.Shaffer@wildlife.ca.gov](mailto:Kevin.Shaffer@wildlife.ca.gov)

**California Department of Water Resources:**

Maggie Macias, Public Affairs Office, (916) 653-8743, [mmacias@water.ca.gov](mailto:mmacias@water.ca.gov)

**California Sportfishing Protection Alliance:**

Chris Shutes, FERC Projects Director, (510) 421-2405, [blancapaloma@msn.com](mailto:blancapaloma@msn.com)

**California Trout:**

Jacob Katz, PhD, Senior Scientist, Central California, (707) 477-9978, [jkatz@caltrout.org](mailto:jkatz@caltrout.org)

**Golden Gate Salmon Association:**

John McManus, Executive Director, (650) 218-8650, [john@goldengatesalmon.org](mailto:john@goldengatesalmon.org)

**Institute for Fisheries Resources:**

Noah Oppenheim, Executive Director, (415) 561-5080, [noah@ifrfish.org](mailto:noah@ifrfish.org)

**NOAA Fisheries:**

Jim Milbury, Public Affairs Specialist, 562-980-4006, [jim.milbury@noaa.gov](mailto:jim.milbury@noaa.gov)

**Northern California Water Association:**

David Guy, President, (916) 442-8333, [dguy@norcalwater.org](mailto:dguy@norcalwater.org)

**Trout Unlimited:**

Rene Henery, PhD, California Science Director, (415) 640-0927, [RHenery@tu.org](mailto:RHenery@tu.org)



# Central Valley Salmon Habitat Partnership

Working together for salmon and steelhead habitat restoration



## A Diverse New Collaboration Focused on Restoring Salmon & Steelhead Habitat



The Central Valley Salmon Habitat Partnership works to improve salmon and steelhead populations, habitats and ecosystem conditions by leveraging cooperation and science to better align priorities, funding and resources.

The Partnership prioritizes:

- Science-based objectives and regional habitat objectives
- Coordinated action across state, federal and local governments and private landowners, conservation groups and other involved parties
- Recovery and maintenance of viable, self-sustaining spring-run and winter-run Chinook salmon and Central Valley steelhead populations
- Restoration and maintenance of robust and commercially and recreationally viable fall-run and late-fall Chinook salmon



### Working Together

The Central Valley Salmon Habitat Partnership brings together a diverse group of stakeholders to support salmon and steelhead recovery in the Central Valley.

### Our Strengths

By working across disciplines, the Partnership includes expertise on a broad range of issues, from scientific study to securing permits for habitat restoration. This cross-disciplinary approach allows us to move from concept to implementation efficiently.



### Contact

Jacob Katz, California Trout, [jkatz@caltrout.org](mailto:jkatz@caltrout.org) | [salmonpartnership.org](http://salmonpartnership.org)  
 Rene Henery, Trout Unlimited, [rhenery@tu.org](mailto:rhenery@tu.org)





# Central Valley Salmon Habitat Partnership

Working together for salmon and steelhead habitat restoration



## Central Valley Salmon Habitat Implementation Plan

The Partnership will develop an Implementation Plan that relies on the best available science to identify priority restoration projects to support a variety of habitat types.

The Plan will ensure that funding is used efficiently by coordinating efforts among government agencies, conservation groups, water suppliers, and private landowners to ensure the right projects are prioritized to maximize benefits to salmon and steelhead in the Central Valley.

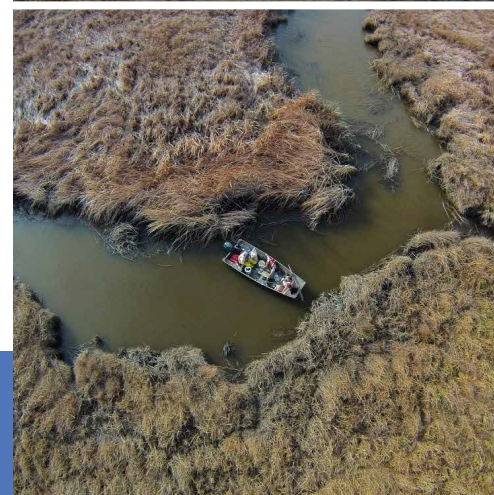
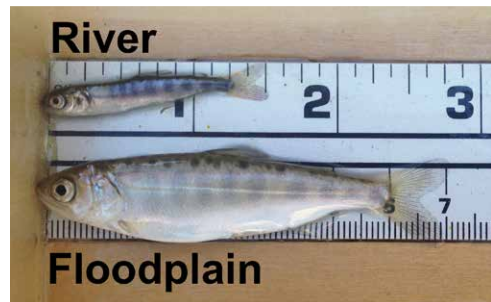
### Quality Habitat for Salmon

Butte Creek and Clear Creek have growing populations of native fishes and salmon. Decades-long efforts have led to the restoration and maintenance of every habitat type needed to complete all freshwater life stages of salmon and steelhead in these creeks.

These include:

- Holding habitat – areas with sufficient shade and cold, clean water for salmon and steelhead waiting to reproduce.
- Spawning habitat – access to natal spawning grounds (via fish ladders or barrier removal) with clean gravel beds and adequate stream flow.
- Rearing habitat – stream and floodplain-like habitat, with lots of bugs for juveniles to feed on and refuge areas to avoid predators.

The Partnership will focus on ensuring that all Central Valley streams have enough of the right kinds of habitat in the right places to support sustainable and growing populations of salmonids and other native fishes. The Central Valley Salmon Habitat Partnership will use Butte Creek, Clear Creek, and others, as examples for future salmon habitat restoration efforts.



### Contact

Jacob Katz, California Trout, [jkatz@caltrout.org](mailto:jkatz@caltrout.org) | [salmonpartnership.org](http://salmonpartnership.org)  
Rene Henery, Trout Unlimited, [rhenery@tu.org](mailto:rhenery@tu.org)



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## MEMORANDUM

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TO: CANNON MICHAEL, CHAIR, BOARD OF DIRECTORS  
FROM: ARA AZHDERIAN, WATER POLICY ADMINSTRATOR  
SUBJECT: PROP 1 DAC INVOLVEMENT PROGRAM UPDATE  
DATE: SEPTEMBER 8, 2017

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**PROP 1 SAN JOAQUIN FUNDING AREA DAC INVOLVEMENT PROGRAM:**

On August 28, the Authority issued a Request for Proposals for consultant services to develop and implement a Disadvantaged Communities Involvement Program in the Prop 1 San Joaquin Funding Area. Attached is the RFP. The approach for the SJFA is to engage a consultant to 1) develop and submit a Prop 1 DACIP grant application to DWR, 2) conduct a mandatory DAC “needs assessment” in the SJFA, 3) develop a DACIP plan based upon the “needs assessment” findings, 4) amend the DWR grant agreement to reflect the planned activities, and 5) implement the plan. The SJFA has 8 Regional Water Management Groups, 7 of which are participating in the effort. The SJFA RWMGs are working with a stakeholder group comprised of environmental justice organizations and disadvantaged communities. Responses to the RFP are due September 15 with the aim of having an applicant selected by September 29. The balance of the work is expected to occur over the next 3 years.



**PROPOSITION 1**  
**DISADVANTAGED COMMUNITY (DAC) INVOLVEMENT**  
**GRANT PROGRAM**

**SAN JOAQUIN FUNDING REGION**  
**Request for Proposals**

**August 25, 2017**





## **Introduction**

The San Luis & Delta-Mendota Water Authority is acting as grant administrator on behalf of the San Joaquin Funding Area's (SJFA) Regional Water Management Groups (RWMGs) responsible for implementing integrated regional water management plans in the San Joaquin Funding Area. The RWMGs are requesting proposals from qualified applicants to (1) prepare and submit a Proposition 1 Integrated Regional Water Management (IRWM) Disadvantaged Community Involvement Program (Program) grant application; (2) conduct a "needs assessment"<sup>1</sup> within the SJFA; (3) develop a plan for the balance of Program funding based on the results of the "needs assessment" and direction provided by the RWMGs, the SJFA Advisory Committee<sup>2</sup>, stakeholders, criteria established by the DWR<sup>3</sup>, and other considerations; (4) prepare and submit a grant agreement amendment to DWR, including work plan, budget, and schedule, describing the work to be performed and established in item (3) and (5) assist on an ongoing basis with the SJFARWMG on program coordination and administration. .

## **Background**

The Program, authorized by the Water Quality, Supply, and Infrastructure Improvement Act (Prop 1) and administered by DWR, allocated \$3.1 million to the SJFA for the purpose of ensuring DACs, economically distressed areas (EDAs), and/or underrepresented communities (collectively referred to as DACs) can effectively participate in Integrated Regional Water Management (IRWM) planning efforts. The primary objectives of the Program are as follows:

- Work collaboratively to involve DACs, community-based organizations, and stakeholders in IRWM planning efforts to ensure balanced access and opportunity for participation in the IRWM planning process;
- Increase the understanding, and where necessary, identify the water management needs of DACs on a Funding Area basis;
- Develop strategies and long-term solutions that appropriately address the identified DAC water management needs.

It is the intent of the RWMGs that the Program identify the water management needs of SJFA DACs and develop solutions so that DACs can be more successful in participating in IRWM planning efforts and securing future funding opportunities through the IRWM Grant Program or other financial assistance programs.

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<sup>1</sup> The minimum requirements for a needs assessment is defined in the Department of Water Resources 2016 Disadvantaged Community Involvement Request for Proposals, which can be found at [http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/2016Prop1IRWM\\_DACIRFP\\_Final.pdf](http://www.water.ca.gov/irwm/grants/docs/p1DACinvolvement/2016Prop1IRWM_DACIRFP_Final.pdf).

<sup>2</sup> See DRAFT Memorandum of Understanding attached

<sup>3</sup> Criteria contained in the 2016 Disadvantaged Community Involvement Request for Proposals.

There are 8 RWMGs in the San Joaquin Funding Area<sup>4</sup>. They include:

American River Basin  
Eastern San Joaquin  
Westside – San Joaquin  
Merced

East Contra Costa County  
Mokelumne-Amador-Calaveras  
East Stanislaus  
Madera

## **Request for Proposals**

An objective of this RFP is to obtain Statements of Qualifications from interested organizations or consultants with suitable experience engaging with Disadvantaged Communities, identifying and analyzing community needs, and developing and coordinating water-related grant programs. Organizations or consultants that submit proposals must have the necessary resources to handle a project of this magnitude.

The RWMGs are requesting proposals from qualified applicants to 1) prepare and submit a Prop 1 IRWM Disadvantaged Community Involvement Program grant application, 2) conduct a “needs assessment” within the SJFA, 3) develop a plan for the balance of Program funding based on the results of the “needs assessment” and direction provided by the RWMGs, the SJFA Advisory Committee, stakeholders, criteria established by the DWR, and other considerations; (4) prepare and submit a grant agreement amendment to DWR, including work plan, budget, and schedule, describing the work to be performed and established in item (3) and (5) assist on an ongoing basis with the SJFARWMG on program coordination and administration.

## **Applicant Desired Capabilities**

The RWMGs believe an ideal applicant would demonstrate:

- Understanding of the history and culture of IRWMs, DWR and the application process, and direct experience with both;
- Understanding, experience and success working with DACs, water agencies, local government, tribes, community groups, and other agencies/organizations whose work is directly related to the water management needs of DACs;
- Understanding of water management and natural resource characteristics of the SJFA;
- Interdisciplinary team with technical team capacity;
- Experience/capability to gather information from multiple sources and present information concisely in a report format;
- Ability to work in a multi-agency, multi-stakeholder/interest environment;

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<sup>4</sup> <http://www.water.ca.gov/irwm/grants/prop1index.cfm>

- Ability to proactively manage the proposed activities to ensure successful completion on time and budget;
- Ability to prepare the DAC Proposal consistent with DWR Guidelines;
- Positive experience working with DWR or has demonstrated ability in establishing and maintaining working relationships with grantor agencies.

<h3>Key Contents of Proposal Responses</h3>
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The purpose of this RFP is to enable the SJFA RWMGs to evaluate applicants' proposals to carry out the desired activities. The applicant should express relevant experience, qualifications, and capabilities. Responses to this RFP should include:

1. Complete applicant contact information;
2. A discussion of the tasks the applicant would propose to achieve the desired activities;
3. A description of how the applicant would approach the following key tasks (three pages or less):
  - Task 1 – Coordination & Facilitation:
    - Task 1a – Coordinate and implement the DAC Involvement Program;
    - Task 1b – Facilitate the creation of a SJFA Advisory Committee and finalization of SJFA Goals and Objectives.
  - Task 2 – Application: Prepare and submit Prop 1 DAC Involvement Program grant application to DWR;
  - Task 3 – Needs Assessment: Design and conduct the DAC needs assessments in the SJFA;
  - Task 4 – Program Development and Amendment:
    - Task 4a – Develop a plan for balance of Program funding;
    - Task 4b – Prepare and submit a grant agreement amendment to DWR.
  - Task 5 – Ongoing Coordination with the SLDMWA, the SJFA RWMGs, and the SJFA Advisory Committee.
4. A description of how the applicant would accomplish the following:
  - Create a schedule, budget, and process to develop and implement the Program;
  - Manage activities at the direction of the SLDMWA (the grant administrator acting on behalf of the SJFA RWMGs and SJFA Advisory Committee);
  - Communicate and coordinate with DACs, DWR, local governments, stakeholders and interested parties;
  - Prepare the DAC Proposal consistent with DWR Guidelines;
  - Prepare DAC grant invoices/reports for implementation of DAC Proposal activities.
5. A proposed cost estimate associated with each of the tasks outlined in the RFP and compensation rate information for proposed team members;

6. As an appendix, provide statement(s) of qualifications (SOQ) adhering to the requirements provided on the following page. Appended SOQs are separate from maximum proposal page limit;
7. As an appendix, provide three (3) references. Tribal and/or DAC references are encouraged. Appended references are separate from maximum proposal page limit. Following is an illustrative schedule to assist the consultant to better understand the scope of work over time:

<b>Task</b>	<b>Date Expected</b>
Consultant Selection	September 29, 2017
Proposition 1 DAC Application Submitted to DWR	November 1, 2017
DWR DAC Application Review and Contract	November 2017 to March 2018
SJFA Needs Assessment	April to June 2018
SJFA DAC Outreach Planning and projects for each IRWM based on the Needs Assessment	July to August 2018
DWR Amendment Request Review and Approval	September to October 2018
Implementation of the DAC Outreach Planning for each IRWM Region	November 2018 to September 2019
Ongoing DAC Grant Coordination and Administration including closeout report	October 2019 to December 2019

### **Submissions**

**Respondents shall submit their completed response by email to [ara.azhderian@sldmwa.org](mailto:ara.azhderian@sldmwa.org) on or before 5 p.m., Friday, September 15, 2017.** Hardcopies will not be accepted. Applicants should feel free to send questions prior to the submittal deadline. Responses should be emailed in PDF document format. Costs to respond to this RFQ shall be borne solely by the applicants.

Submitted proposals are limited to a maximum of 15 pages, excluding SOQs and references. Proposals shall be prepared with 8.5" x 11" paper, Times New Roman, 12 pt. font, single or 1.15-spaced, justified, with 1" margins. Pages should be numbered in the page footer, including the first page. Tables and figures must be included in the text.

### **Requirements of Statement of Qualifications**

An objective of this RFP is to obtain Statements of Qualifications from interested organizations and/or consultants with suitable experience engaging with Disadvantaged Communities, identifying and analyzing community needs, and developing and coordinating

water-related grant programs. Organizations or consultants that submit proposals must have the necessary resources to handle a project of this magnitude.

The SOQ package should be to-the-point with submitted material focusing the organization and/or consulting firm's experience, capability, availability, and commitment to the proposed project. Each SOQ shall include the following information:

<u>Item</u>	<u>Suggested Page Limit</u>
Cover Letter	1
Experience	4
Project Manager (PM)	3 per person
Key Project Staff	2 per person
Additional Information	3

### **Cover Letter**

Submit a cover letter introducing the organization and/or consulting firm, indicating the type of services provided, and briefly highlighting the qualifications of the likely project team envisioned to complete the work described in this RFP. The letter shall also indicate the general approach to performing the needed services, as well as the commitment to providing those services. Actual or potential sub-consultants shall also be identified and any other information pertinent to the organization or consultant qualifications may be indicated in the cover letter as well.

### **Experience**

The organization or consultant's experience shall, at a minimum, include representative projects with a similar scope of work related to the work described in this RFP. Please provide the following information:

- Length of time in business;
- Names of principal(s) indicating their academic training, experience, and any professional registrations or certifications;
- Office address(es) from which services are expected to be provided, including available manpower, which general tasks, and percentage of work to be performed;
- Listing of a maximum of five (5) related projects in California within the last five (5) years; including the general scope, organization or consultant fee, completion date, along with the name, address, and phone number of a knowledgeable owner or client representative;
- Key issues, unique circumstances, or challenges for each project, and how they were resolved; and
- Specialty areas addressed and sub-consultant involvement.

### **Project Manager**

The firm's Project Manager (PM) is defined to be the individual within the organization or consulting firm who is directly responsible for and engaged in leading the required services. The PM must be knowledgeable and experienced in the type of work described in this RFP. The SOQ shall include the following information demonstrating the PM's knowledge, experience, and availability:

- Name, title, years of experience with the organization or consulting firm, and years of experience with other firms;
- Education, degrees, and type of work specializations;
- Active professional registrations in which state(s) and in what discipline(s);
- Representative experience for no more than five (5) related projects of similar scope, size, and complexity. For each completed project, please include:
  - Job title and services for which the individual was directly responsible for and/or functions performed,
  - General project description, key issues, and completion date,
  - Organization with which the individual was employed during each project experience, and
  - Owner name, address, and phone number of knowledgeable owner or client's representative.

**Key Project Staff (limit to 4 individuals)**

Key personnel shall have experience relevant to the type of work described in this RFP. For each individual, please provide an SOQ that demonstrates the key project staff's knowledge, experience, and availability:

- Name, title, years of experience with the organization or consulting firm, and years of experience with other organizations;
- Specific project responsibilities and tasks or functions to be performed;
- Education, degrees, and type of work specializations;
- Active professional registrations in which state(s) and in what discipline(s);
- Representative experience for no more than three (3) completed projects of similar scope, size, and complexity. For each completed project, please include:
  - Job title and consultant services for which the individual was directly responsible for and/or functions performed;
  - General project description, key issues, and completion date;
  - Organization with which the individual was employed during each project experience; and
  - Owner name, address, and phone number of knowledgeable owner or client's representative.

**Additional Information**

This section may be used to provide any additional information regarding the organization and/or consulting firm's qualifications or experience that should be considered, including information about sub-consultants that will be involved with implementing the work described in this RFP.

<b>Evaluation Process and Schedule</b>
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The SJFA RWMGs, in consultation with the SJFA Advisory Committee, will evaluate applicants' proposals and make a consensus determination. The criteria for the evaluation of the Proposal is included as Attachment 1. If necessary, RWMGs may request an interview

with the applicant at a location that would be mutually agreeable. Interviews (if necessary) are currently scheduled to be held on Wednesday, September 27, 2017. The SJFA RWMGs desire to have an applicant selected by Friday, September 29, 2017.



## SJRF A August 25 Request for Proposals

### ATTACHMENT 1

#### Criteria for Evaluation of Proposal

#	Proposal Evaluation	Score	Weight	Weighted Score
I.	Demonstrates a plan for, as well as the experience, ability, and resources for coordination & facilitation of IRWM Groups, DACs, water agencies, local government, tribes, community groups, and other agencies/organizations. <i>Basis: Task 1 of Key Tasks and SOQ</i>	0 - 5	4	0 - 20
II.	Demonstrates a plan for, as well as experience preparing and submitting successful (funded) applications or proposals for grant funding to the State of California. <i>Basis: Task 2 of Key Tasks and SOQ</i>	0 - 5	2	0 - 10
III.	Demonstrates a plan for, as well as the experience and capability to conduct surveys, perform outreach, and gather information from multiple sources and present information concisely in a report format. <i>Basis: Tasks 3 and 4 of Key Tasks and SOQ</i>	0 - 5	3	0 - 15
IV.	Demonstrates a plan for, as well as experience administering grant agreements related to water planning or implementation activities. <i>Basis: Tasks 4 and 5 of Key Tasks and SOQ</i>	0 - 5	3	0 - 15
V.	Provides realistic project scheduling and cost projections/estimates, and demonstrates ability to proactively manage the proposed activities to ensure successful completion on time and budget. <i>Basis: Schedule, Budget, and SOQ</i>	0 - 5	4	0 - 20
VI.	Demonstrates experience with client/clientele relationships and ability to establish and maintain working relationships with DACs and stakeholders. <i>Basis: SOQ, References</i>	0 - 5	2	0 - 10
VII.	Possesses a team of experts with multidisciplinary backgrounds including, but not limited to, civil engineering, hydrogeology, natural resource planning, community outreach, and public relations. <i>Basis: SOQ</i>	0 - 5	1	0 - 5
VIII.	References <i>Basis: References</i>	0 - 5	1	0 - 5
		<b>Maximum Score</b>		<b>100</b>
<b>Scoring Criteria Definitions:</b>				
5 A score of 5 points will be awarded where the criterion is fully addressed and supported by the content of the proposal.				
4 A score of 4 points will be awarded where the criterion is addressed but not fully supported by the content of the proposal.				
3 A score of 3 points will be awarded where the criterion is less than fully addressed and description in the proposal is incomplete or insufficient.				
2 A score of 2 points will be awarded where the criterion is marginally addressed and description in the proposal is incomplete and insufficient.				
1 A score of 1 point will be awarded where the criterion is minimally addressed and not described in the proposal.				
0 A score of 0 points will be awarded where the criterion is not addressed.				

**San Joaquin Funding Area**  
**Integrated Regional Water Management**  
**Prop 1 Disadvantaged Community Involvement Program**  
**DRAFT**  
**Memorandum of Understanding**<sup>1</sup>

The Regional Water Management Groups (RWMGs) that compose the San Joaquin Funding Area (SJFA) are collaborating with disadvantaged communities, non-governmental organizations, and the California Department of Water Resources to prepare a Proposition 1 grant application to fund development and implementation of a Disadvantaged Community Involvement Program (DACIP). The RWMGs are working to establish a Stakeholder Advisory Committee (SAC) to inform and guide the DACIP. To that end, the SJFA RWMGs and stakeholders intend to fully develop a Memorandum of Understanding based upon the following conceptual goals and objectives.

**Purpose of the SAC:**

The purpose of the SJFA Stakeholder Advisory Committee (SAC) is to work collaboratively to inform and guide the development, implementation, and management of grant funding from the California Department of Water Resources (DWR) for the Disadvantaged Community Involvement Program (DACIP), authorized by the Water Quality, Supply, and Infrastructure Improvement Act (Prop 1). Statewide, the DACIP is designed to 1) ensure, among other things, the involvement of disadvantaged communities, economically distressed areas (EDAs), and underrepresented communities (URCs), collectively referred to as, “DACs,” in Integrate Regional Water Management (IRWM) planning efforts, 2) increase understanding and, where necessary, identify the water management needs of DAC’s in the SJFA on a RWMG basis and 3) develop strategies and solutions that appropriately address the identified DAC water management needs. The SAC will aim to improve DACs involvement to ensure that Prop 1 funding results in material improvement for DACs in planning and project preparedness to increase the potential for DACs to benefit from future grant opportunities through IRWM and other programs that result in real system improvements for water users.

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<sup>1</sup> Legal disclaimer: This Memorandum of Understanding is in draft form and will evolve to reflect a spirit of collaboration and guide the intentions of the SJFA RWMGs and other adherents toward development, implementation, and management of the SJFA DACIP. This draft Charter does not impose any legal requirements, commitments, or obligations upon it adherents. Cooperation under this Memorandum of Understanding is voluntary and very much appreciated.

**Goals of the SAC:**

- Work collaboratively with the 8 RWMGs in the SJFA to secure grant funding from DWR for the DACIP by working in good faith to achieve consensus on the selection of one or more consultants that will prepare a Prop 1 DACIP grant proposal to submit to DWR;
- Coordinate with the grant applicant and consultant(s) to inform and guide the development, implementation, and management of grant funded activities;
- Ensure the grant funds are appropriately used within the funding area in an equitable and balanced manner; and
- Ensure appropriate implementation of statewide DAC involvement Program funding guidelines and compliance with related criteria.

**Objectives of the SAC:**

- Increase understanding within the SJFA of the water challenges faced by DACs in their respective regions and the DACs preferred long-term solution(s) to those challenges;
- Conduct necessary outreach, education, engagement, and capacity-building activities to increase DAC understanding of the IRWM planning process and its importance and meaningful participation in the IRWM planning process;
- Support project development to ensure DAC projects are more competitive for planning and/or construction funding; and
- Promote the long-term and sustainable engagement of DACs in the IRWM process.

**Next Steps:** Stakeholders within the SJFA will work with the Regional Water Management Groups to develop and implement the roles and responsibilities of the Stakeholder Advisory Committee. It is the intention of the SJFA for the SAC to provide oversight and coordination among the Applicant, Regional Water Management Groups, DWR, and DACs to promote and address the water management needs of DACs through a collaborative approach.