



## MEMORANDUM

TO: SLDMWA Board of Directors, Alternates

FROM: Andrew Garcia, Senior Civil Engineer

DATE: October 10, 2019

RE: Authorize Increase of up to \$145,000 for the Northern and Central SGMA Services Activity Agreement for Development of First Sustainable Groundwater Management Act (SGMA) Annual Report for the Northern & Central Delta-Mendota Region GSP

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### BACKGROUND

The San Luis & Delta-Mendota Water Authority is coordinating the development of six Groundwater Sustainability Plans (**GSPs**) for the participating GSP Groups within the Delta-Mendota Subbasin (**Subbasin**). SLDMWA also directly supports GSP development for the Northern & Central Delta-Mendota Region GSP, one of the six GSP Groups. The Sustainable Groundwater Management Act (**SGMA**) requires that subbasins in condition of critical overdraft, such as the Delta-Mendota Subbasin, develop and submit GSPs by January 31, 2020. SGMA also requires the development of an Annual Report, which must be submitted by April 1, 2020 following GSP submission and every year following until 2040.

The original scope of work that outlined GSP development for the Northern & Central Delta-Mendota Region GSP did not cover the development of an Annual Report. To prepare for this SGMA requirement, SLDMWA released a request for proposals (**RFP**) for the Northern & Central Delta-Mendota Region GSP's first Annual Report on September 4, 2019. Two proposals were received in response to this RFP. A small group of members from the Northern and Central Delta-Mendota Region Management Committees (**Management Committees**) convened to review the received proposals and evaluate each based on scoring criteria developed by SLDMWA and included in the RFP. This small group of representatives from the Management Committees recommended final approval of a proposal that was developed jointly by Provost & Pritchard and Woodard & Curran to the Management Committees. The Management Committees approved the selection and execution of a Consultant Services Agreement for the development of the first Annual Report and recommendation to increase the Activity Agreement budget by \$145,000 during a special telephonic meeting on October 7, 2019.

## **ISSUE FOR DECISION**

Whether the Board should accept the Northern and Central Delta-Mendota Region Management Committees' recommendations to authorize an increase in the Northern and Central SGMA Services Activity Agreement budgets of up to \$145,000 for preparation of the first Annual Report for the Northern & Central Delta-Mendota Region GSP.

## **RECOMMENDATION**

Staff recommends the Board accept the recommendation to authorize an increase in the Northern and Central Delta-Mendota Region Activity Agreement budgets of up to \$145,000 to allow for development of the first Annual Report for the Northern & Central Delta-Mendota Region GSP.

## **ANALYSIS / IMPLICATIONS**

Authorization of a budget increase of up to \$145,000 for the Northern and Central SGMA Services Activity Agreements will allow the Management Committees to enter into a consultant services agreement for the development of the first Annual Report. This approval will allow the Management Committees to ensure that a compliant and successful Annual Report is developed for the Northern & Central Delta-Mendota Region GSP by April 1, 2020, and will help ensure the Delta-Mendota Subbasin as a whole addresses this aspect of the SGMA regulations.

Staff notes that the cost for the first Annual Report will be substantially higher than subsequent Annual Reports. This first report will cover five years of data rather than a single year for the subsequently required annual reports. Additionally, staff does not currently anticipate collecting additional Activity Agreement membership dues due to the grant reimbursements that have recently been received. The approval of this budget increase allows for collection of additional membership dues if it is determined additional revenue is required to cover costs associated with SGMA activities.

## **BUDGET**

The total proposed budget for the recommended Annual Report proposal is \$144,704. While this expenditure is significant, the identified team members from Provost & Pritchard and Woodard & Curran have extensive knowledge of the Northern and Central Delta-Mendota Regions, the various agencies involved, and a detailed understanding of the Northern & Central Delta-Mendota Region GSP, and the Northern and Central Delta-Mendota Region Management Committees have approved this expenditure.