



**San Luis & Delta-Mendota Water Authority
Monday, May 3, 2021, 12:00 p.m.**

**Notice of Telephonic Finance & Administration Committee Regular Meeting and
Joint Telephonic Finance & Administration Committee Regular Meeting-Special
Board Workshop**

Join Zoom Meeting

<https://us02web.zoom.us/j/83070834047?pwd=VzFUc1ZrMHF5ZkhraXNIUHRTZGQyUT09>

Meeting ID: 830 7083 4047
Passcode: 010701

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NOTE: In accordance with the Governor's Executive Order (N-29-20) and the declared State of Emergency as a result of the threat of COVID-19, members of the Finance & Administration Committee, Board of Directors, and Water Authority staff will be participating in this meeting remotely from multiple locations. This meeting will occur exclusively through ZOOM. If members of the public have any problems using the call-in number during the meeting, please contact the Authority office at 209-826-9696.

NOTE FURTHER: Any member of the public may address the Finance & Administration Committee/Board concerning any item on the agenda before or during consideration of that item, as appropriate.

Because the notice provides for a special telephonic meeting of the Finance & Administration Committee ("FAC") and a joint special telephonic FAC Meeting/Special Board Workshop, Board Directors/Alternates may discuss items listed on the agenda; however, only FAC Members/Alternates may correct the agenda or vote on action items.

Agenda

1. Call to Order/Roll Call
2. Finance & Administration Committee to Consider Additions or Corrections to the Agenda for the Finance & Administration Committee Meeting only, as Authorized by Government Code Section 54950 et seq.
3. Opportunity for Public Comment – Any member of the public may address the Finance & Administration Committee/Board concerning any matter not on the Agenda, but within the Committee's or Board's jurisdiction. Public comment is limited to no more than three minutes per person. For good cause, the Chair of the Finance & Administration Committee may waive this limitation.

ACTION ITEMS

4. **Finance & Administration Committee to Consider Approval of the April 5, 2021 Meeting Minutes**
5. **Finance & Administration Committee to Consider Recommendation to Board of Directors to Accept the Treasurer's Report for the Quarter ending March 31, 2021, Machado**

REPORT ITEMS

6. FY22 Activity Agreements Budget to Actual Report through 3/31/21
7. FY22 O&M Budget to Actual Report through 3/31/21
8. Procurement Activity Report
9. Executive Director's Report, Barajas
(May include reports on activities within the Finance & Administration Committee's jurisdiction related to 1) CVP/SWP water operations; 2) California storage projects; 3) regulation of the CVP/SWP; 4) existing or possible new State and Federal policies; 5) Water Authority activities; 6) COVID-19 response)
10. Committee Member Reports
11. Reports Pursuant to Government Code Section 54954.2(a)(3)
12. **ADJOURNMENT**

Persons with a disability may request disability-related modification or accommodation by contacting Cheri Worthy or Sandi Ginda at the San Luis & Delta-Mendota Water Authority Office via telephone (209) 826-9696 or email [cheri.worthy@sldmwa.org or sandi.ginda@sldmwa.org] at least 3 days before a regular meeting or 1 day before a special meeting/workshop.

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54950 et seq. and has not been prepared with a view to informing an investment decision in any of the Authority's bonds, notes, or other obligations. Any projections, plans, or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of the Authority's bonds, notes, or other obligations and investors and potential investors should rely only on information filed by the Authority on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures, maintained on the World Wide Web at <https://emma.msrb.org/>.

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY
TELEPHONIC FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING
AND
JOINT TELEPHONIC FINANCE & ADMINISTRATION COMMITTEE REGULAR
MEETING / SPECIAL BOARD WORKSHOP
MINUTES FOR April 5, 2021**

The Finance & Administration Committee of the San Luis & Delta-Mendota Water Authority convened at approximately 12:00 p.m. This meeting was held via teleconference/ZOOM in accordance with the Governor's Executive Order (N-29-20) and the declared State of Emergency as a result of the threat of COVID-19, with Chair Rick Gilmore presiding.

Members and Alternate Members in Attendance

Ex Officio

Cannon Michael
William Bourdeau

Division 1

Rick Gilmore, Member

Division 2

Bobbie Ormonde, Member

Division 3

Absent

Division 4

Dana Jacobson, Alternate for Sara Singleton

Division 5

Manny Amorelli, Alternate for Bill Pucheu

Friant Water Authority

Doug DeFlicht, Alternate for Jason Phillips

Board of Directors Present

Division 1

Rick Gilmore, Director

Division 2

William Bourdeau, Director
Michael Linneman, Alternate

Division 3

Cannon Michael, Director

Division 4

Division 5

Manny Amorelli, Director

Authority Representatives Present

Federico Barajas, Executive Director
Rebecca Akroyd, General Counsel
Pablo Arroyave, Chief Operating Officer
Scott Petersen, Water Policy Director
Joyce Machado, Director of Finance
Lauren Neves, Accountant III
Stewart Davis, IT Officer

1. Call to Order/Roll Call

Chair and Member Rick Gilmore called the meeting to order at approximately 12:00 p.m.

2. Additions or Corrections to the Agenda

There were no additions or corrections.

3. Opportunity for Public Comment

There was no public comment.

4. Finance & Administration Committee to Consider Approval of the March 1, 2021 Meeting Minutes.

Chair Rick Gilmore pronounced the March 1, 2021 meeting minutes approved without any revisions.

REPORT ITEMS

5. Update on Five-Step Salary Structure Process

Executive Director Federico Barajas presented an update on the five-step salary structure process. Currently staff is working to collect additional overall benefit information from the other agencies that were involved in the salary survey process. He presented a document to reflect an overall benefits comparison in addition to salaries for 2019; the 2020 information is not available until the end of April. Next, Barajas showed the salary steps and the percentage increase per step for each agency as well as the time between each step. The Authority's next step will be to quantify these benefits and the overall cost of these benefit packages.

6. FY21 Activity Agreements Budget to Actual Report through 2/28/21.

Director of Finance Joyce Machado reported on the Budget to Actual Comparison Summary for February 28, 2021 for the member-funded activities. Machado stated that for the twelve-month period, the budget was trending positive with overall spending through February

28, 2021 at 69.33% of the approved budget

7. FY21 O&M Budget to Actual Report through 2/28/21.

Director of Finance Joyce Machado reported to the Committee that for WY20 the self-funded routine O&M expenses through February 28, 2021 were under budget by \$3,696,070 or 20%. Machado stated that the DWR Intertie Conveyance activity is billed quarterly and through December has been minimal which has contributed to the large result in positive spending. What remains outstanding is the WY18 and WY19 final accountings and the Intertie O&M cost recovery. Staff plans to distribute WY18 final accountings by Friday April 9th and WY19 final accountings in June.

8. Procurement Activity Report.

Director of Finance Joyce Machado presented the procurement activity for the period of February 25th through March 31st. On March 5th, the Authority executed a contract amendment with CDM Smith for BF Sisk Dam Raise and reservoir expansion project engineering services. The contract amount was \$155,102.00 and the funding source was from the LegOps activity agreement. On March 8th the Authority signed an engagement letter with Foley & Lardner for \$384,000 for consulting services and the funding source was the LegOps activity agreement. There were no contract change orders issued during this period.

9. Executive Director's Report.

Executive Director Federico Barajas provided a brief update on the RFP process for the museum and office space in Los Banos. There was a recent meeting with the Mayor of the City of Los Banos and the City Manager to discuss the title transfer for the properties discussed. The Los Banos City Council will provide a public status update on the project later this month. Once the city has gone public with this information and confirmation is received that the title transfer has been confirmed, a phase one contract will be awarded to one of the architects.

Barajas then updated the committee on the DMC subsidence mitigation project. He stated that the Authority continues to meet and coordinate with Reclamation. Reclamation's management and technical expertise assigned to the project indicated the need for some geotechnical work to better inform Reclamation's feasibility level cost estimate that they are initiating. The Authority is currently in the process of drafting an RFP for geotechnical expertise for geotechnical work along the DMC.

10. Committee Member Reports.

No reports given.

11. **Reports Pursuant to Government Code Sec 54954.2**

No reports given.

12. **Agenda Item 13: Adjournment.**

The meeting was adjourned at approximately 12:20 p.m.