

**SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
TELEPHONIC FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING  
AND  
JOINT TELEPHONIC FINANCE & ADMINISTRATION COMMITTEE REGULAR  
MEETING / SPECIAL BOARD WORKSHOP  
MINUTES FOR MARCH 7, 2022**

The Finance & Administration Committee of the San Luis & Delta-Mendota Water Authority convened at approximately 12:12 p.m. via teleconference in accordance with Government Code section 54953(e) and Resolution No. 2022-501 adopted by the Board of Directors on February 10, 2022 with Chair Rick Gilmore presiding.

**Members and Alternate Members in Attendance**

**Ex Officio**

Cannon Michael  
William Bourdeau

**Division 1**

Rick Gilmore, Member - Anthea Hansen, Alternate

**Division 2**

Bobbie Ormonde, Member

**Division 3**

Chris White, Member

**Division 4**

Dana Jacobson, Alternate for Sara Singleton

**Division 5**

Bill Pucheu, Member - Manny Amorelli, Alternate

**Friant Water Authority**

Wilson Orvis, Alternate for Jason Phillips

**Board of Directors Present**

**Division 1**

Anthea Hansen, Director  
Rick Gilmore, Director

**Division 2**

William Bourdeau, Director

**Division 3**

Chris White, Director  
Cannon Michael, Director

**Division 4**

Absent

**Division 5**

Bill Pucheu, Director  
Manny Amorelli, Director

**Authority Representatives Present**

Federico Barajas, Executive Director  
Rebecca Akroyd, General Counsel  
Pablo Arroyave, Chief Operating Officer  
Joyce Machado, Director of Finance  
Lauren Neves, Accountant III  
Stewart Davis, IT Officer

**1. Call to Order/Roll Call**

Chair Rick Gilmore called the meeting to order, and roll was called.

**2. Additions or Corrections to the Agenda**

No additions or corrections.

**3. Opportunity for Public Comment**

No public comment.

**4. Finance & Administration Committee to Consider Approval of the February 7, 2022 Meeting Minutes, and February 23, 2022 Workshop Minutes.**

Chair Rick Gilmore pronounced the February 7, 2022 meeting minutes and the February 23, 2022 workshop minutes approved without correction.

**REPORT ITEMS**

**5. Discussion regarding Cost Allocation of Various Activity/Fund Budgets**

Executive Director Federico Barajas began by providing an overview of discussions to date and the cost allocation scenarios of various activity/fund budgets that have been presented to the committee. He then reviewed worksheets that showed what each of the potential modifications to the General Membership and Leg Ops cost allocations looked like. Barajas stated that there will not be a special finance workshop this month to allow time for further deliberation; the item will be presented to this committee again next month as a report item.

**6. FY22 Activity Agreements Budget to Actual Report through 1/31/22.**

Director of Finance Joyce Machado reported on the Budget to Actual Comparison Summary through January 31, 2022 for the member-funded activities. Machado stated that for the eleven-month period, the budget was trending positive overall with actual spending through January 31, 2022 at 62.43% of the approved budget

**7. FY22 O&M Budget to Actual Report through 1/31/22.**

Director of Finance Joyce Machado reported that for WY21, the self-funded routine O&M

expenses through January 31, 2022 were under budget by \$1,923,770. The WY20 final accountings and the Intertie O&M cost recovery remain outstanding.

**8. Procurement Activity Report.**

Director of Finance Joyce Machado presented the procurement activity for the period of February 2<sup>nd</sup> through March 2<sup>nd</sup>. During this time, no contracts were awarded under the Authority's informal bidding, formal bidding, or single-source procedures. There were also no contract change orders issued during this period.

**9. Executive Director's Report.**

Executive Director Federico Barajas provided several updates to the committee. The first update was regarding the DMC Subsidence Correction Project. Authority staff has been working to brief CDM Smith consultants on the status of the project so they are able to successfully initiate work on different aspects of the project going forward. Also, the Authority has received confirmation from DWR that this project qualifies for up to \$23 million dollars in state funding; staff is working on a funding agreement with DWR to meet specific requirements and protocols.

Next, Barajas updated the committee on the San Luis Transmission Project. The Authority has been continuing to negotiate agreements such as the project development agreement with Western and the MOU with Reclamation. The goal is to have draft agreements ready for distribution to Board and Committee members by mid-March.

Lastly, Barajas updated the committee on upcoming staffing changes. He stated that Director of Finance Joyce Machado will be leaving the Authority and today is her last Committee meeting. Barajas then stated that beginning March 1<sup>st</sup>, Frances Mizuno has transitioned from an employee of the Authority to a consultant. This will allow her to continue working on special projects such as the San Luis Transmission Project and water transfers program.

**10. Committee Member Reports.**

No reports given.

**11. Reports Pursuant to Government Code Sec 54954.2**

No reports given.

**12. Adjournment.**

The meeting was adjourned at approximately 12:39 p.m.