

SAN LUIS & DELTA-MENDOTA WATER AUTHORITY
TELEPHONIC FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING
AND
JOINT TELEPHONIC FINANCE & ADMINISTRATION COMMITTEE REGULAR
MEETING / SPECIAL BOARD WORKSHOP
MINUTES FOR AUGUST 2, 2021

The Finance & Administration Committee of the San Luis & Delta-Mendota Water Authority convened at approximately 12:00 p.m. This meeting was held via teleconference/ZOOM in accordance with the Governor's Executive Order (N-29-20) and the declared State of Emergency as a result of the threat of COVID-19, with Ex Officio Member William Bourdeau presiding in the absence of Committee Chair Rick Gilmore.

Members and Alternate Members in Attendance

Ex Officio

William Bourdeau, Member and Acting Chair

Division 1

Anthea Hansen, Alternate for Rick Gilmore

Division 2

Absent

Division 3

Chris White, Member - Jarrett Martin, Alternate

Division 4

Sara Singleton, Member - Dana Jacobson, Alternate

Division 5

Manny Amorelli, Alternate for Bill Pucheu

Friant Water Authority

Wilson Orvis, Alternate for Jason Phillips

Board of Directors Present

Division 1

Anthea Hansen, Director

Lea Emmons, Alternate

Division 2

William Bourdeau, Director

Division 3

Chris White, Director - Jarrett Martin, Alternate

Cannon Michael, Director

Division 4

Sara Singleton, Alternate

Division 5

Manny Amorelli, Alternate for Bill Pucheu

Authority Representatives Present

Federico Barajas, Executive Director
Rebecca Akroyd, General Counsel
Pablo Arroyave, Chief Operating Officer
Scott Petersen, Water Policy Director
Joyce Machado, Director of Finance
Lauren Neves, Accountant III
John Brody, Water Resources Program Manager
Jaime Bowker, Summer Clerk

Others in Attendance

Kristi Robinson, Water Wise

1. Call to Order/Roll Call

Ex Officio Member and Acting Chair William Bourdeau called the meeting to order at approximately 12:00 p.m., and roll was called.

2. Additions or Corrections to the Agenda

General Counsel Rebecca Akroyd reported that there was a minor correction to the Agenda, in that the reference to the Governor's Executive Order should be to N-08-21.

3. Opportunity for Public Comment

No public comment.

4. Finance & Administration Committee to Consider Approval of the July 12, 2021 Meeting Minutes.

Ex Officio Member and Acting Chair William Bourdeau pronounced the July 12, 2021 meeting minutes approved without any revisions.

5. Finance & Administration Committee to Consider Recommendation to Board to Directors to Approve Plan for Remote Public Viewing and/or Participating in Committee and Board Meetings.

Chief Operating Officer Pablo Arroyave presented the memo regarding options for remote public viewing and public participation at committee and board meetings. Arroyave described two available options: (1) in-person meetings with the option to call in (as meetings were held pre-pandemic), or (2) hybrid in-person and video meetings, with purchase of an audio and video conference solution.

Alternate Anthea Hansen made the motion to move the decision directly to the Board

without recommendation. The motion was seconded by Member Chris White and passed unanimously. The Committee action is reported as follows:

| | |
|--------------|---|
| AYES: | Bourdeau, Hansen, White, Singleton, Amorelli, Orvis |
| NOES: | None |
| ABSTENTIONS: | None |

REPORT ITEMS

6. FY22 Activity Agreements Budget to Actual Report through 6/30/21.

Director of Finance Joyce Machado reported on the Budget to Actual Comparison Summary for June 30, 2021 for the member-funded activities. Machado stated that for the four-month period, the budget was trending positive with overall spending through June 30, 2021 at 17.56% of the approved budget.

7. FY22 O&M Budget to Actual Report through 6/30/21.

Director of Finance Joyce Machado reported to the Committee that for WY21 the self-funded routine O&M expenses through June 30, 2021 were under budget by \$727,930. What remains outstanding is the WY19 and WY20 final accountings and the Intertie O&M cost recovery.

8. Procurement Activity Report.

Director of Finance Joyce Machado presented the procurement activity for the period of July 7th through July 29th. There were no contracts awarded during this report period. On July 19th the Authority executed a change order with Brand Scaffold Services for scaffolding erection, dismantle and rental in the amount of \$5,353.75.

9. Executive Director's Report.

Executive Director Federico Barajas provided an update regarding DMC subsidence correction. The Authority is working closely with Reclamation on the development of a cooperative agreement and its scope of work. Staff is estimating that the agreement will be in substantially complete form by September for action by the Board.

Next, Barajas reminded the Committee that there will be a special board workshop on

August 23rd, largely focused on the San Luis Transmission Project.

Lastly, Barajas reported that there was a COVID-19 outbreak at one of the Authority's facilities, and the required processes are being followed.

10. **Committee Member Reports.**

No reports given.

11. **Reports Pursuant to Government Code Sec 54954.2**

No reports given.

12. **Agenda Item 13: Adjournment.**

The meeting was adjourned at approximately 12:23 p.m.