

SAN LUIS & DELTA-MENDOTA WATER AUTHORITY  
FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING AND  
JOINT FINANCE & ADMINISTRATION COMMITTEE REGULAR MEETING-SPECIAL  
BOARD OF DIRECTORS WORKSHOP  
MINUTES FOR DECEMBER 4, 2023

The Finance & Administration Committee of the San Luis & Delta-Mendota Water Authority convened at approximately 12:15 p.m. at 842 6th Street in Los Banos, California, with Chair Anthea Hansen presiding.

**Members and Alternate Members in Attendance**

**Ex Officio**

William Bourdeau

**Division 1**

Anthea Hansen, Chair/Member

**Division 2**

Absent

**Division 3**

Absent

**Division 4**

Dana Jacobson, Alternate

**Division 5**

Manny Amorelli, Alternate for Bill Pucheu

**Friant Water Authority**

Wilson Orvis, Alternate for Jason Phillips

**Board of Directors Present**

**Division 1**

Anthea Hansen, Director

**Division 2**

William Bourdeau, Vice-Chair/Director

**Division 3**

Absent

**Division 4**

Steve Wittry, Director

**Division 5**

Manny Amorelli, Director

**Authority Representatives Present**

Federico Barajas, Executive Director

Pablo Arroyave, Chief Operating Officer

Scott Petersen, Water Policy Director

Rebecca Akroyd, General Counsel

Rebecca Harms, Deputy General Counsel

Raymond Tarka, Director of Finance  
Lauren Viers, Accountant III  
Jaime McNeill, Engineering Manager (via ZOOM)  
Stewart Davis, IT Officer

**Others in Attendance**

None

**1. Call to Order/Roll Call**

Chair Anthea Hansen called the meeting to order at approximately 12:15 p.m. and roll was called.

**2. Additions or Corrections to the Agenda**

No additions or corrections.

**3. Opportunity for Public Comment**

No public comment.

**4. Finance & Administration Committee to Consider Approval of the November 6, 2023 Meeting Minutes.**

Chair Anthea Hansen deemed the November 6, 2023 minutes approved with minor correction.

**5. Finance & Administration Committee to Consider Recommendation to Board of Directors to Adopt Resolution Authorizing Execution of Agreement with U.S. Bureau of Reclamation Technical Service Center for Final Design and Specifications for Upper DMC Rehabilitation, DMC Subsidence Correction Project, and Related Expenditure of up to \$5,700,000 from FY24 EO&M Budget and DWR Conveyance Subsidence Program Grant Funds.**

Chief Operating Officer Pablo Arroyave introduced the item. Arroyave stated that currently the Authority is in the process of completing the feasibility study and will be moving on to the final design phase of the project. Arroyave then referred to Engineering Manager Jaime McNeil to provide further details on the project. McNeil stated that the cost of the project would be paid in two installments. The initial installment of \$2 million will be funded with EO&M budget funds and the remaining \$3.7 million will be funded with DWR grant funds. On a motion of Member William Bourdeau, seconded by Alternate Member Dana Jacobson, the Committee adopted the resolution authorizing execution of agreement with U.S. Bureau of Reclamation

Technical Service Center for final design and specifications for upper DMC rehabilitation, DMC Subsidence Correction Project, and related expenditure of up to \$5,700,000 from FY24 EO&M Budget and DWR Conveyance Subsidence Program Grant Funds. The vote on the motion was as follows:

AYES:	Bourdeau, Hansen, Jacobson, Amorelli
NAYS:	None
ABSTENTIONS:	Orvis

## REPORT ITEMS

### 6. FY23 Activity Agreements Budget to Actual Report through 10/31/2023

Director of Finance Raymond Tarka presented the Budget to Actual Report through October 31, 2023 for the Activity Agreement funds. Tarka stated for the seven-month period, the budget was trending positive overall with actual spending through October 31, 2023 at 47.19% of the approved budget.

### 7. FY23 O&M Budget to Actual Report through 10/31/23

Director of Finance Raymond Tarka reported that for WY23, the self-funded routine O&M expenses through October 31, 2023 were over budget by \$754,552. This is mainly due to over-budget DWR conveyance charges for DCI activity. The water year 2022 final accountings, fiscal year 2023 audit, and the Intertie OM&R true-up remain outstanding.

### 8. Procurement Activity Report

Director of Finance Raymond Tarka presented the procurement activity report for the period of November 1<sup>st</sup> through November 25<sup>th</sup>. On November 13<sup>th</sup>, the Authority awarded a contract to DRS Marine, Inc. for Check 18 emergency liner repair work. The contract amount was \$160,000 and the funding source is the Transfer Agreement Emergency Reserve fund. On November 13<sup>th</sup>, the Authority awarded a contract to Nutrien Ag Solutions, Inc. for the supply and delivery of pesticides. The contract amount was \$135,125.67 and the funding source is the O&M budget. On November 16<sup>th</sup>, the Authority awarded a contract to McCrometer, Inc. for equipment purchase in the amount of \$2869,869.65. The funding source is the EO&M budget. There were no contract change orders issued during this time period.

### 9. Executive Director's Report

Executive Director Federico Barajas provided the following updates to the committee:

- a. **Activity Budget** – Barajas stated that a draft version of the FY25 Activity Agreement budget was presented to the Water Resources Committee. Staff is planning a budget workshop for both the O&M and activity agreement budgets on December 19<sup>th</sup>.
- b. **BIL Application** – The BIL application was submitted for the O'Neill and DMC projects by the December 1<sup>st</sup> deadline. It is anticipated that Reclamation will review funding applications and announce results in the spring.

10. **Committee Member Reports**

No reports.

11. **Reports Pursuant to Government Code Sec 54954.2**

No reports.

12. **Adjournment.**

The meeting was adjourned at approximately 12:37 p.m.